| TDI-Brooks / B\&B Labs / GEO3 -- 2019 Payroll Schedule |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Pay <br> Period No. | Beginning of Pay Period | Ending of Pay Period | Time sheets due to Supervisors Monday 10 AM | Time sheets due to Accounting Tuesday 10 AM | Friday Pay Date | Mandatory Company Holidays |
| 1 | 24-Dec-18 | 6-Jan-19 | 7-Jan-19 | 8-Jan-19 | 11-Jan-19 | $\begin{gathered} \text { Dec } 25 \text { (Tuesday) = Christmas Day } \\ \text { Jan } 1 \text { (Tuesday)=New Year's Day } \\ \hline \end{gathered}$ |
| 2 | 7-Jan-19 | 20-Jan-19 | 21-Jan-19 | 22-Jan-19 | 25-Jan-19 |  |
| 3 | 21-Jan-19 | 3-Feb-19 | 4-Feb-19 | 5-Feb-19 | 8-Feb-19 |  |
| 4 | 4-Feb-19 | 17-Feb-19 | 18-Feb-19 | 19-Feb-19 | 22-Feb-19 |  |
| 5 | 18-Feb-19 | 3-Mar-19 | 4-Mar-19 | 5-Mar-19 | 8-Mar-19 |  |
| 6 | 4-Mar-19 | 17-Mar-19 | 18-Mar-19 | 19-Mar-19 | 22-Mar-19 |  |
| 7 | 18-Mar-19 | 31-Mar-19 | 1-Apr-19 | 2-Apr-19 | 5-Apr-19 |  |
| 8 | 1-Apr-19 | 14-Apr-19 | 15-Apr-19 | 16-Apr-19 | 19-Apr-19 |  |
| 9 | 15-Apr-19 | 28-Apr-19 | 29-Apr-19 | 30-Apr-19 | 3-May-19 |  |
| 10 | 29-Apr-19 | 12-May-19 | 13-May-19 | 14-May-19 | 17-May-19 |  |
| 11 | 13-May-19 | 26-May-19 | 28-May-19 | 29-May-19 | 31-May-19 |  |
| 12 | 27-May-19 | 9-Jun-19 | 10-Jun-19 | 11-Jun-19 | 14-Jun-19 | May 27 (Monday) $=$ Memorial Day |
| 13 | 10-Jun-19 | 23-Jun-19 | 24-Jun-19 | 25-Jun-19 | 28-Jun-19 |  |
| 14 | 24-Jun-19 | 7-Jul-19 | 8-Jul-19 | 9-Jul-19 | 12-Jul-19 | July 4 (Thursday) = Independence Day |
| 15 | 8-Jul-19 | 21-Jul-19 | 22-Jul-19 | 23-Jul-19 | 26-Jul-19 |  |
| 16 | 22-Jul-19 | 4-Aug-19 | 5-Aug-19 | 6-Aug-19 | 9-Aug-19 |  |
| 17 | 5-Aug-19 | 18-Aug-19 | 19-Aug-19 | 20-Aug-19 | 23-Aug-19 |  |
| 18 | 19-Aug-19 | 1-Sep-19 | 2-Sep-19 | 3-Sep-19 | 6-Sep-19 |  |
| 19 | 2-Sep-19 | 15-Sep-19 | 16-Sep-19 | 17-Sep-19 | 20-Sep-19 |  |
| 20 | 16-Sep-19 | 29-Sep-19 | 30-Sep-19 | 1-Oct-19 | 4-Oct-19 |  |
| 21 | 30-Sep-19 | 13-Oct-19 | 14-Oct-19 | 15-Oct-19 | 18-Oct-19 |  |
| 22 | 14-Oct-19 | 27-Oct-19 | 28-Oct-19 | 29-Oct-19 | 1-Nov-19 |  |
| 23 | 28-Oct-19 | 10-Nov-19 | 11-Nov-19 | 12-Nov-19 | 15-Nov-19 |  |
| 24 | 11-Nov-19 | 24-Nov-19 | 25-Nov-19 | 26-Nov-19 | 29-Nov-19 |  |
| 25 | 25-Nov-19 | 8-Dec-19 | 9-Dec-19 | 10-Dec-19 | 13-Dec-19 | Nov. 28 (Thursday)=Thanksgiving Day |
| 26 | 9-Dec-19 | 22-Dec-19 | 23-Dec-19 | 24-Dec-19 | 27-Dec-19 |  |
| 1 | 23-Dec-19 | 5-Jan-20 | 6-Jan-20 | 7-Jan-20 | 10-Jan-20 | $\begin{gathered} \text { Dec } 25 \text { (Wednesday) = Christmas Day } \\ \text { Jan } 1 \text { (Wednesday)=New Year's Day } \\ \hline \end{gathered}$ |

